

**Reading Climate Change Partnership Board Meeting**  
**9.30am -11.30am Wednesday 16<sup>th</sup> January 2014**  
**Kyocera Offices, Eldon Square, Reading.**



<b>Attendees:</b>	
Tom Yearley	University of Reading
Ben Burfoot	Reading Borough Council (chair)
Summreen Sheikh	RBC (minutes)
Chris Rhodes	Transition Town Reading
Tracey Rawling Church	Kyocera Document Solutions
Jenny Allen	Peter Brett Assoc.
John Booth	GREN
Tony Page	Councillor, RBC
<b>Apologies:</b>	
Kim Wilkins	Public Health
Sally Coble	Environment Agency (Chair)
Paul Gittings	Councillor RBC

1	<p><u>Minutes and matters arising</u></p> <p>RBC have a subscription with TV Energy which allows them to ask for a number of feasibility studies a year and they are happy to cover the Lock Island feasibility.</p> <p>A BB to talk to planning about links scheme and possible link to Kings Meadow Lido application.</p> <p>A Action on free school - BB to contact project manager and move forward.</p> <p>Other matters covered in the agenda</p>
2	<p><u>Green Deal</u> (paper circulated)</p> <p>RBC is joining Southampton's contract to deliver Green Deal, which has been won by MITIE. The scheme will commence later this year.</p> <p>In addition, sampling work on insulating hard to treat houses has been done and RBC have submitted a bid to government for £1 million to incentivize hard to treat Green Deal packages using ECO (Energy Company Obligation) subsidy in the borough.</p> <p>Regarding the solar scheme for tenants, a contractor has not yet been selected. The parity between tenants that have solar PV and those that do not needs resolving. RBC will be aligning their Restart local program to green deal to help get local contractors.</p>
3	<p><u>Reward your world</u></p> <p>For technical reasons Kyocera were not able to progress the active travel scheme with RYW as their software was not compatible with Kyocera mobiles.</p> <p>Reading Buses have signed up to a scheme under RYW called MOLO awards which encourages</p>

A	<p>customers to top up online. RBCs Streetcare team have also looked into this in the past.</p> <p>Councillor Page will get more info on both these schemes.</p> <p>JB posed the question of how the environment benefits from a scheme like this?</p>
4	<p><u>Recruitment to RCAN (paper produced)</u></p> <p>Discussed recruitment approach for RCAN. Paper explores the communication, operational and reporting challenges of running the network. It sets out the differences between members and deliverers.</p> <p>Some members who take on challenges will naturally become engaged in elements of delivery of the action plan.</p> <p>The board agreed that:</p> <ul style="list-style-type: none"> <li>a) Communication was critical - this would drive general recruitment</li> <li>b) Theme leads could not be expected to also be responsible for recruitment</li> <li>c) As many members as possible should be able to deliver their challenges in a self-serving way by accessing resources signposted through the website etc. This element of the website will need to be developed with help from theme leads.</li> <li>d) Theme leads would publicise interesting and relevant action by members when they occur by doing press releases in response to significant events, directing people to things they can do. For example, when flooding disrupts travel plans, alternative travel options are suggested.</li> </ul> <p>One such topic is fracking. This was considered to be something that the partnership ought to have a position on, which has already been implied within the Energy Chapter.</p> <p>A CR will send his presentation on fracking to Councillor Page.</p> <p>Theme leads and others will be active on messaging too and links to blogs on relevant issues to be put on the website. Other activity like Twitter also needed.</p> <p>A SS to send out a list of all organisational members so far and to make the benefits of membership clear on the website in a separate page. A more prominent link to members is also needed.</p> <p>Regarding an annual campaign, it was suggested that a fun, face to face and practical challenge or event under each theme be promoted annually to get higher profile for RCAN.</p>
5	<p><u>CCS action plan monitoring updates (paper attached).</u></p> <p>Proposal to host working papers on RGBN was accepted. This will be changes to the action plan for example. All board members and theme leads to be given an 'account' on the website.</p> <p>JA offered to take on a the natural environment theme.</p>
6	<p><u>Project proposal form</u></p>

	<p>TY has created a form to help the board gather information on projects initiated by other organisations. This will formalise the boards approval of projects. The time scale should be mentioned in the response from the proposer. The board suggested changes.</p> <p>The form should be downloadable from the RCA website.</p> <p>It was discussed that the LSP might offer an opportunity to link to connected agendas with other partnerships delivering other under the wider auspices of that partnership. A paper is due to be taken to the LSP in Sept.</p> <p>It was agreed that six monthly reporting will be for the periods Oct to Mar and Apr to Sept incl.</p>
<p>7</p> <p>A</p>	<p><u>AOB</u></p> <p>An RCAN event will take place in May instead of April. Content to be decided.</p> <p>RCAN leaflets and posters - are on website, in addition create an 'I've signed up poster'.</p> <p>Free school solar - legal provisions being prepared to allow installation of solar array on the roof as a community solar project.</p> <p>The income stream from solar panels is generating funds that can be spent on fuel poverty. Offers on how to spend it are welcome. To be discussed at next partnership meeting.</p>