

HEALTHIER READING PARTNERSHIP BOARD MINUTES - 13 APRIL 2010

Present:

Bev Searle (Chair)	NHS Berkshire West
Councillor Ennis	Reading Borough Council
Councillor Orton	Reading Borough Council
Sarah Gee	Reading Borough Council
Anne Laing	Reading Voluntary Action
Jackie Lonsdale	NHS Berkshire West
Chris Turner	Reading Citizens' Advice Bureau
Kim Wilkins	NHS Berkshire West

Also in Attendance:

Councillor Beard	Reading Borough Council
Councillor T Harris	Reading Borough Council
Alan Magness	Reading 2020 Local Strategic Partnership
Sam Otorepec	NHS Berkshire West
Nicky Simpson	Reading Borough Council

Apologies:

Grant Thornton	Reading Borough Council
Melani Oliver	Reading Borough Council
Nina Sethi	Reading LINK

1. MINUTES

The Minutes of the meetings held on 14 January and 22 March 2010 were confirmed as a correct record and signed by the Chair.

2. MATTERS ARISING

Further to Minute 1 of the last meeting, Bev Searle, Director of Partnerships and Joint Commissioning, NHS Berkshire West, introduced Sam Otorepec, the new Head of Partnerships for Reading at NHS Berkshire West, explaining that Sam would attend Board meetings as an observer only and could represent Bev if necessary in case of her absence.

Further to Minute 5 of the meeting held on 14 January 2010, when it had been agreed that a Sub-Group be established to meet the manager of the Talking Therapies Programme (Judith Chapman), Sarah Gee reported that Melani Oliver had in fact already met separately with Rosemary Croft, the GP Lead for Talking Therapies, and her PA was organising a meeting with Judith Chapman, so Sarah suggested that those who had agreed to be in the sub-group be involved in that meeting. It was also suggested that a voluntary sector representative could attend the meeting, and that it was important that the Hearing Voices programme helped to inform the commissioning of mental health services.

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Further to Minute 8 of the meeting held on 14 January 2010, when the process for dealing with NICE guidance had been agreed, Kim Wilkins reported that some guidance had been published which needed consideration and she would bring a report to the next meeting.

AGREED:

- (1) That the position be noted;
- (2) That Sarah Gee, Bev Searle, Grant Thornton and Kim Wilkins be involved in the meeting with Judith Chapman about Talking Therapies and Sarah Gee ask Melani Oliver's PA to liaise with Anne Laing and Chris Turner about a voluntary sector representative to attend the meeting;
- (3) That Kim Wilkins liaise with the voluntary sector to ensure that Hearing Voices helped to inform the commissioning of mental health services;
- (4) That it be noted that Kim Wilkins would be bringing a report to the next meeting to allow the Board to consider some NICE guidance.

3. ELECTION OF VICE-CHAIR

Further to Minute 3 of the meeting held on 14 January 2010, when the Management Group had been authorised to organise the election of the Vice-Chair of the Board, Bev Searle reported that the Management Group recommended that the election of the Vice-Chair should be deferred until the next meeting, as the Councillor membership of the Board for 2010/11 would then have been agreed following the local elections on 6 May 2010.

AGREED:

That the election of the Vice-Chair be deferred until the Board's next meeting.

4. NEW READING 2030 VISION AND SUSTAINABLE COMMUNITY STRATEGY FOR READING

Alan Magness, Local Strategic Partnership Coordinator for the Reading 2020 Partnership, explained that a process had now been started to develop by April 2011 a new vision for Reading 2030 and a Sustainable Community Strategy (SCS) 2011-13, to replace the Reading 2020 Vision and Sustainable Community Strategy 2008-11.

He submitted a copy of the draft vision, which had the following summary:

Reading in 2030: at the heart of the region

- People: A culturally rich family of communities - we look after each other
- Place: Thriving vibrant and sustainable - we cherish our environment
- Prosperity: Driving a world-class economy - we are ambitious

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The vision set out a number of specific aspirational statements for Reading by 2030 in the three areas listed above. Alan also submitted an outline consultation timetable for the vision and strategy and a copy of the consultation questionnaire on the vision which was currently being used through various channels. He explained that, as part of the consultation, Sub-partnerships of the LSP Board, including the HRP, were currently being consulted on the vision and asked to consider what further consultation was needed to inform SCS priorities; there would be a public engagement campaign in June 2010 and consultation on the first draft SCS from September to November 2010, culminating in the LSP Forum event on 16 November 2010.

Alan explained that the process was being steered by an SCS project team which met monthly. Kim Wilkins and Sarah Gee were involved in this group and had already made the point that there was no reference to health in the vision. He said that he was asking the members of the HRP Board to consider the vision and priorities and also take them back to their organisations for their contributions. The LSP Board would be holding a workshop on 6 July 2010 to consider the latest draft of the vision and priorities.

The voluntary and community sector had been consulted by a conference "Vision and Voice" on 22 March 2010, and the conclusions from the conference would be fed in.

The Board discussed the vision and the points made included:

- The vision should make it very clear that the statements were aspirational ones to be achieved by 2030, rather than ones which were already true, and the statements should be very clear so that it could be evidenced when they were achieved;
- There was reference in the vision to getting around the town, which related to transport, but not to wider accessibility. There should be reference to accessibility for all, and not just physical access. (For example many older people did not feel that the town centre was a place for them as the commercial offer was more for young people);
- There should be more explicit references to health, healthy lifestyles and wellbeing;
- The vision should be considered by HRP partner organisations alongside the Health & Wellbeing Strategy and Action Plan. It also needed to be taken to the other LSP theme sub-partnerships and groups for consultation.

AGREED:

- (1) That the comments made above on the draft Reading 2030 vision and priorities be submitted to Alan Magness;
- (2) That members of the Board whose organisations had not already contributed to the consultation take the Reading 2030 vision and priorities back to their organisations for consideration in conjunction

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with the Health & Wellbeing Strategy and Action Plan and any contributions be submitted to Alan Magness in time for submission to the LSP Board workshop on 6 July 2010.

5. FINAL DRAFT HEALTH & WELLBEING STRATEGY AND ACTION PLAN

Further to Minute 1 of the last meeting, Bev Searle, Director of Partnerships and Joint Commissioning, NHS Berkshire West, tabled the latest consultation draft of the Reading Health & Wellbeing Strategy and Action Plan for the Board's consideration and for partners to take to their organisations for comments. She said that comments were needed by 18 June 2010.

Bev said that the HRP Management Group would be discussing which sub-partnerships needed to be consulted to ensure that they were all included in the consultation. It was suggested that the sub-partnerships should be reporting to the Board on at least an annual basis and that the Management Group should construct a forward plan to incorporate such a cycle of reporting.

The Board discussed the Strategy and the comments made included:

- The date of the strategy should be included at the beginning of the document, to avoid confusion with other documents such as the Reading 2008-11 Sustainable Community Strategy.
- In the Purpose section it should explain at the end of the last paragraph that the strategy was not intended to replicate those things covered in other strategies, but that a high level view had been taken and the strategy focused on where value could be added.

The Board discussed the Action Plan and it was noted that it should be made clear that the date completed column was for the actions, not the objectives. Other comments made included:

Priority 1. Reduce Health Inequalities

- a) Completion of development plan for Reading's JSNA - add in an action to carry out an asset management review, looking at opportunities for using community facilities to best meet local needs.
- b) Complete a joint action plan for health improvement in specified areas of South Reading
 - Engagement with Ward Councillors - all Councillors should be consulted for ideas, and the Management Group should take this forward, by October 2010.
 - Engagement with the Children's Trust - the timescale for this should be discussed with Melani Oliver and at the next Management Group.
 - Engagement with Community & Voluntary Sector Leads - should be by September 2010.
 - Engagement with health and social care commissioners - should be Sarah Gee and Jackie Lonsdale not Bev Searle, by July 2010.

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- Establish links with Whitley Integration Project - should be by July 2010.
 - Add in an action for Kim Wilkins and Sarah Gee to do a desktop exercise pulling together the information on this from previous consultations with local people, by July 2010.
 - Add in an action for Kim Wilkins to identify resource implications, by September 2010.
- c) Produce analysis of HWB needs of people from BME communities
- Identify specific areas for action - depends on JSNA, so by November 2010.

Priority 2. Achieve More People Living Healthier Lives and Preventing More Ill Health

- a) Maximise the opportunities provided by the implementation of Talking Therapies
- Remove “including input of voluntary sector and RBC” from action - to be Sarah Gee and Melani Oliver not Jackie Lonsdale.
- b) Development of Joint Communication Plan for healthy lifestyles messages and signposting to services
- Change action to “Engagement leads in health and social care to share information with each other and the voluntary sector about planned activity and agree joint approach/forward plan” .
 - Sam Otorepec to be the main lead to co-ordinate the Plan and identify a list of actions, Corinne Yates and Anne Laing to be added to leads and Sarah Gee to identify social care leads.
 - The PCT Communications Lead could provide information on the national “Choose Well” campaign to members of the HRP, for information and for them to pass on to sub-partnerships.
 - It was suggested that the Management Group could consider whether there would be benefit in a wider Council consultation on developing the Plan.
 - It was suggested that Communications could be added as a standing item on agendas for all high level partnerships.
- c) Implementation of the Alcohol Harm Reduction Strategy
- The Crime and Disorder Reduction Partnership was now known as the Community Safety Partnership.
 - The Board was reminded that a presentation to the Board from Reading Drug and Alcohol Action team (DAAT) was to be arranged following the outputs of the Alcohol Scrutiny Review and it was suggested that Julie Pett be invited to attend a future meeting.
 - Councillor T Harris raised concern about a number of shops which sold alcohol to underage children, and Bev Searle said that, if he sent her the details, she would raise this with the Community Safety Partnership.

Priority 3. Enabling More Older People and People with Long Term Conditions to Live at Home

- a) Increase Joint Commissioning of services aimed at reducing avoidable hospital admissions and residential care placements
- Health and Social Care Commissioners to agree priorities for development - change to “Health and Social Care Commissioners to carry out capacity

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planning to ensure appropriate amounts of health and social care interventions available to meet demand and plug gaps” - Sarah Gee and Bev Searle to lead.

- Grant funding to be used to develop the contribution of the community and voluntary sector - Sarah Gee, Sam Otorepec and Anne Laing to lead.
 - Add in extra action to develop end-of-life care plans for people in nursing homes to reduce avoidable hospital admissions - leads to be appropriate RBC Older People Service Manager and Jackie Lonsdale.
- b) Personalisation of mental health services to be addressed in partnership
- Add in Brigid Day as extra lead.
- c) Engagement with older people and people with long term conditions to inform service planning to be done in partnership
- Sam Otorepec to be the main lead to co-ordinate the Plan and identify a list of actions, Corinne Yates and Anne Laing to be added to leads and Sarah Gee to identify social care leads.

Priority 4. Give Children and Young People the Best Start in Life Through Improving Their Own and Their Families' Well Being

- Melani Oliver to make comments on this section.
- CTB to be spelled out as Children's Trust Board.

AGREED:

- (1) That Sam Otorepec amend the Reading Health & Wellbeing Strategy and Action Plan in line with the comments made above and circulate it electronically to Board members for any further comments, to be submitted to Sam by 18 June 2010;
- (2) That the Management Group construct a forward plan for the HRP to incorporate a cycle of reporting from its sub-partnerships;
- (3) That the Management Group consider whether there would be benefit in a wider Council consultation on the development of a Joint Communication Plan for healthy lifestyle messages and signposting to services;
- (4) That Corinne Yates circulate information on the Choose Well national campaign to members of the HRP for information and for them to pass on to appropriate sub-partnerships;
- (5) That Julie Pett be invited to attend a future meeting to give a presentation to the Board from Reading Drug and Alcohol Action team (DAAT) on the outcome of the scrutiny review of alcohol;
- (6) That Councillor T Harris send details to Bev Searle of shops selling alcohol to underage children for her to raise with the Community Safety Partnership.

6. JOINT STRATEGIC NEEDS ASSESSMENT (JSNA)

Further to Minute 2 of the last meeting, Kim Wilkins, Locality Public Health Lead - Reading, NHS Berkshire West, submitted a report giving an update on the development of the Joint Strategic Needs Assessment (JSNA).

The report stated that a Berkshire West JSNA workshop had been held on 27 January 2010 to agree the process, content and format of the JSNA for NHS Berkshire West and the three unitary authorities involved. A number of recommendations had been taken to the Berkshire West Commissioning Group on 18 March 2010, which were set out in the report and included the establishment of a JSNA Steering Group, with working groups beneath it to take forward separate areas of work. The report also listed the proposed initial six key areas to be covered in the JSNA, as follows, with local priorities listed under some of these:

- Core Data set
- Reducing Inequalities
- Children & Young People
- Older People and Long Term Conditions
- Wellbeing and Prevention
- Carers

A full proposal would be submitted to the PCT and unitary authority chief executives and to the Partnership Board, outlining the agreed JSNA organisational structure and responsibilities. The JSNA was intended to be a rolling programme and work streams would be agreed to meet the needs of the partner organisation priorities for the coming year. The Berkshire West Commissioning Group, to which the Steering Group would report, had agreed that the initial areas of work would address the core content and the section on Older People and Long Term Conditions, starting with a chapter on dementia.

Kim asked the Partnership to consider whether there were any further local priority areas that it wished to recommend to the Commissioning Group, whilst noting that local resourcing of these would need to be considered.

Bev Searle reported that the Care Quality Commission was looking at the health needs of people with mental health and learning disabilities and so work would need to be carried out to pull together information on this topic, as well as on health self-assessments for people with learning disabilities. She suggested that these be added to the local priorities under Reducing Inequalities.

It was also suggested that information on long term conditions should be included under Older People and Long Term Conditions.

AGREED:

- (1) That the progress on the JSNA process to date be noted;

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- (2) That the list of proposed priority areas be noted, and the comments made above, regarding suggested further local priorities to be added to the key priorities, be submitted to the Commissioning Group for consideration.

7. PCT STRATEGIC PLAN

Further to Minute 1 of the last meeting, Bev Searle, Director of Partnerships and Joint Commissioning, NHS Berkshire West, submitted an "at a glance" version of the PCT's Strategic Plan. She noted that copies of the PCT's full Strategic Plan had been circulated to members of the Board prior to the last meeting and that the Plan related to the Reading Health & Wellbeing Strategy (see Minute 5 above).

AGREED: That the position be noted.

8. TOBACCO CONTROL COORDINATOR POST

Further to Minute 2 of the meeting held on 14 January 2010, Kim Wilkins, Locality Public Health Lead - Reading, NHS Berkshire West, updated the Board on the Tobacco Control Coordinator post.

She reported that Natalie Oftzantz had now been appointed to the two-year post, which was being hosted by West Berkshire Council, and Natalie had started in post on 1 April 2010. She would be working to set up a stakeholder meeting by the end of May 2010 in order to develop a partnership approach.

AGREED: That the position be noted.

9. OTHER BUSINESS

Councillor T Harris raised the following areas of concern:

- He had been informed of a patient who had been discharged from the Royal Berkshire Hospital on a bank holiday weekend without medication and the nearest out of hours pharmacy had been 20 miles away. Bev said that the patient should have been discharged with the appropriate medication and, if details of the case were sent to her, she would send them to the Hospital's Patient Advice Liaison Service to follow up.
- The Florey Unit had two different active websites, one of which contained out-of-date information.
- The Terence Higgins Trust had said that Reading was one of the few areas which did not offer a one-hour HIV testing service and Councillor T Harris expressed concern that this could lead to people seeking tests from less reputable sources.

AGREED:

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- (1) That Councillor T Harris submit details of the problem with the hospital discharge to Bev Searle for submission to the Patient Advice Liaison Service at the Royal Berkshire Hospital;
- (2) That Councillor T Harris send links to the two Florey Unit websites to Kim Wilkins for her to investigate the problem;
- (3) That Jackie Lonsdale investigate the situation with regard to HIV testing in Reading.

10. DATE OF NEXT MEETING

AGREED: That the next scheduled meeting of the Healthier Reading Partnership be held on Thursday 8 July 2010.

(The meeting started at 6.00pm and closed at 8.00pm)

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